

Program Manager's Report  
May 15, 2002

1. Continuing to work on updating neighborhood association personnel.
2. IU students "finished" PR project. The results were not very satisfactory. PM will now work with what they began to prepare and move from there. In need of a couple of people who like PR kind of planning. We will move forward with a brochure, buttons, logo, power point of some type.
3. Attended two more workshops. Briefs will be written and presented to the board from each of these workshops.
4. Continue to send information by email and email attachments to members ( Would like some feedback -- are you reading them?)
5. Membership Development Committee still needs firm commitments
6. Had meeting with Doris Sims (HAND) - We have fulfilled all requirements for this quarter to her satisfaction. - received our \$2000. From last quarter, we have until June 30 to claim \$1000 encumbered money. She is allowing us to count the \$200 spent from our SIG Grant toward that \$1000. That leaves us short by about \$100. She has agreed to allow \$800 of our grant monies to count toward the \$2500 for this fiscal year. (We have to USE that \$800 to allow it to count).
7. Prepared materials to be used at Blooming Neighborhoods Celebration. The materials can be used at other meetings where displays are appropriate. Prepared certificates for INKIND contributions.
8. Manned the table for CONA; made several contacts for possible new neighborhood associations; will follow up.
9. Met with the City Visit Program Committee
10. Met with County officials regarding county neighborhoods; have some meetings at the end of May and the beginning of June to attend. Am receiving contact list for some county neighborhoods to begin dialogue.

Needed desperately: NAMES of individuals and businesses to approach for financial support. We are scheduled to solicit businesses in June BUT we need to have a focused group. We need to raise \$2500 by the end of the year. We are beginning at 0 because we have used our money thus far to help claim the \$1000 withheld.